



## RESIDENTIAL ELECTRIC SERVICE APPLICATION

### Return instructions:

Submit your application and property site sketch/liability waiver form along with \$200 appointment fee to:

**Email:** [customerservice@ocontoelectric.com](mailto:customerservice@ocontoelectric.com)

**Mail:** Oconto Electric Cooperative, PO Box 168, Oconto Falls, WI 54154

**Fax:** (920) 846-2025

**Questions:** Call (800) 472-8410 or email: [customerservice@ocontoelectric.com](mailto:customerservice@ocontoelectric.com)

### TYPE OF SERVICE REQUESTED: check all that apply

☐ New Service ☐ Upgrade ☐ Relocate ☐ Temporary ☐ Overhead/Underground ☐ Security Light

TODAY'S DATE: \_\_\_\_\_

### SITE INFORMATION:

Address/Fire Number: \_\_\_\_\_ Street: \_\_\_\_\_

City/Village/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

County: \_\_\_\_\_ Nearest Intersection: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Lot #: \_\_\_\_\_

☐ Municipal Water ☐ Private Well (check one)

☐ Municipal Sewer ☐ Private Septic/Holding Tank (check one)

Building setback distance from property line: \_\_\_\_\_

Would you like OEC to contact the telephone company for joint installation? ☐ Yes ☐ No

### STRUCTURE INFORMATION:

Construction Type: ☐ Single Family ☐ Duplex ☐ Modular ☐ Mobile ☐ Other: \_\_\_\_\_

Building Square Footage: \_\_\_\_\_ Building Usage: ☐ Year-Round Use ☐ Seasonal Use

### MEMBER/HOME OWNER INFORMATION:

Legal Name: \_\_\_\_\_ Primary Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Other Phone #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Current Address: \_\_\_\_\_ ☐ Same as mailing address

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Preferred Contact Method: ☐ Phone ☐ Email

### BUILDER/CONTRACTOR INFORMATION:

Company Name: \_\_\_\_\_ Company Phone #: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Preferred Contact Method: ☐ Phone ☐ Email

**RESPONSIBLE PARTY INFORMATION** (select one for each statement)Primary Contact Person: ☐ Member/Home Owner ☐ Builder/General ContractorWho is responsible for installation charges? ☐ Member/Home Owner ☐ Builder/General Contractor**ELECTRIC SERVICE REQUIREMENTS** (complete this section if electricity will supplied by OEC)New Entrance Size: ☐ 100 amp ☐ 200 amp ☐ 320 amp ☐ 400 amp ☐ Other: \_\_\_\_\_

Current Entrance Size (upgrades only) \_\_\_\_\_

New Service Type: ☐ Underground ☐ Overhead

Electric Meter Location: \_\_\_\_\_

Special Load: ☐ Welder ☐ Large Compressor ☐ Plug In Electric Vehicle ☐ Ground Water Heat Pump

## Electrical Contractor Information

Company Name: \_\_\_\_\_

Company Phone #: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

**ENVIROMENTAL INFORMATION for site**Are there any wetlands, waterways or ground waters? ☐ Yes ☐ No ☐ UnknownAre there any threatened or endangered species? ☐ Yes ☐ No ☐ UnknownAre there cultural or historical resources? ☐ Yes ☐ No ☐ UnknownAre you aware of any hazardous spills or materials? ☐ Yes ☐ No ☐ UnknownIf any answers to the questions above are **Yes**, we require a copy of your environmental permits, reports, or sampling data before construction.**SERVICE READY DATE**

Date property will be staked: \_\_\_\_\_

☐ Complete ☐ Not Applicable

Date building will be staked: \_\_\_\_\_

☐ Complete ☐ Not Applicable

Date site will be excavated: \_\_\_\_\_

☐ Complete ☐ Not Applicable

Date building will be backfilled: \_\_\_\_\_

☐ Complete ☐ Not ApplicableService Ready Date is determined when **all** the following customer requirements are complete:

- ☐ A completed site sketch and liability waiver has been received by OEC\*
- ☐ Foundation is backfilled and site is within 6" of final grade\*
- ☐ Service route is cleared 10' wide of brush, trees, lumber, dumpsters, equipment and any other obstructions
- ☐ Electric meter base is permanently installed
- ☐ Easements are signed and received by OEC (when required)\*
- ☐ Construction charges are paid in full and received by OEC

\*Electric load survey submitted

Estimated service ready date: \_\_\_\_\_

**Seasonal Installation (NON-REFUNDABLE)** - OEC's seasonal installation will be in effect November 1<sup>st</sup> thru April 15<sup>th</sup>. Installation during this time frame has additional costs due to poor weather or site conditions. This is a non-refundable cost.

## Electric Construction Property Site Sketch and Liability Waiver

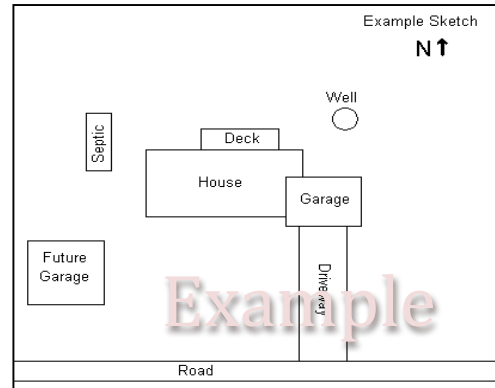
Member Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
Service Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Location of member-owned facilities – customer is required to sketch all of the following information in the property site sketch area below.

1. Desired Meter Location
2. Water. Show current & proposed municipal water lines or private well. (Include connecting pipes to the building)
3. Sewer. Show current & proposed municipal sewer lines or private septic system. (Include connecting pipes to the building)
4. Propane (LP) – Show current & proposed tanks and connecting fuel lines.
5. Other above ground and underground facilities. **DIGGERS HOTLINE WILL NOT LOCATE THESE FACILITIES!**

Show current & proposed facilities including:

- Private underground wiring
- Private cable/satellite systems
- Invisible fences
- Private outdoor lighting
- Sprinkler systems
- Air conditioning units
- Fresh air intakes
- Retaining walls
- Drain tile/down spouts/sump pump lines
- External wood furnaces & lines
- Decks, patios, swimming pools, outbuildings



### PROPERTY SITE SKETCH

☐ Check here if no existing or future private facilities on the property/site



I hereby request and approve Oconto Electric Cooperative's plans to construct and install electric service facilities on my premises. To the best of my knowledge, the above sketch indicates all known present and proposed underground facilities within the construction limits of the proposed work. I agree that in the event there is accidental damage to any facilities not indicated in the above diagram, I will hold the Cooperative harmless for any damage or liability arising out of, or as a result of such damage, and agree to personally be responsible for the cost to repair such damage. All private facilities will be located, marked and or exposed by owner prior to construction.

I am legal property owner and also agree that the area where poles or underground cable is to be installed will be within 6" of the final grade and will not be disturbed after the facilities are installed. It is further understood and agreed that no permanent facilities such as a porch, garage, sidewalk, swimming pool, patio, or similar structure, will be constructed over any underground cable or restricting access to the meter pedestal. Any costs of relocating the cable as a result of said construction will be paid by the property owner.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_